

VERBATIM REPORTERS OF LOUISIANA

Post Office Box 40062, Baton Rouge, Louisiana 70835

(225-315-8234)

(www.vrlaonline.org)

May 15, 2018

Dear Fellow Court Reporter:

Verbatim Reporters of Louisiana is sponsoring 2 Continuing Education Seminars in the near future. Come join us to meet your CE requirements for the 2017/2018 cycle!!

1. **Saturday, August 25, 2018, Marriott Baton Rouge**
VRLA Rate \$129+tax; 225-924-5000; reserve by 7/25
2. **Saturday, September 15, 2018, Natchitoches Events Center**
Chateau St. Denis VRLA Rate \$115+tax; 318-951-4105; reserve by 8/14

Enclosed are registration forms and agendas for the topics to be presented for what's sure to be an informative day for both seminars! (Awaiting approval on NCRA & NVRA credits. Check website for status update.)

Or Register Online at www.VRLAONLINE.ORG using the PayPal option and receive an email confirmation of your registration.

Download additional Registration forms from our Website/Seminar tab.

- **State-required Ethics Credits are included in these seminars.**
- **Ethics Only Session available – choose option on registration form.**
- **Please note Registration Deadline dates on forms.**
- **No On-Site Registration and No Refunds!**
- **CCRs 65 and older are exempt from CE credits.**
- **VRLA Members in good standing by April 30th, 2018 pay the Member rate for the seminar.**
- **Breakfast and afternoon snacks will be provided.**
- **Attendees responsible for their own lunch.**

Please note that your membership in VRLA is separate from your licensure with the CSR Board. Only through your participation and leadership can this organization succeed, grow stronger, and benefit our profession. We hope that with greater numbers we can present our profession as an important and unified group with a strong voice.

Please direct any seminar/membership questions to Treasurer@VRLAonline.org

Looking forward to seeing you there!

Verbatim Reporters of Louisiana
Continuing Education Seminar - Saturday, September 15, 2018
Natchitoches Events Center ☞ 750 Second Street ☞ Natchitoches, LA 71457

NATCHITOCHEs AGENDA

- 7:30 – 8:15** **Registration**
8:15 – 8:30 **Opening Remarks and Welcome**
8:30 – 10:30 **First Session: Ethics**
Speaker: Judge John Lee, Jr., LA CSR Board Chairman
A review of Title 46, Professional and Occupational Standards for Certified Court Reporters, Chapter 13, Code of Ethics, including how to handle difficult ethical and unusual situations. The session will also include Q/A to allow attendees an opportunity to ask questions.
- 10:30 to 10:45** **Morning Break**
- 10:45 to 11:45** **Second Session: Let's Get Our Briefs On (Breakout session; Voice/Machine)**
Speakers: Debbie Villien, CCR, CVR-M, VRLA Board Member & Karen Tyler, CCR, TCRR, CRR, CRC, RDR
These presentations will focus on the implementation of briefs in our daily work, common phrases, troubling phrases and how to make the use of briefs fun and easy to remember. The session will also include Q/A to allow attendees an opportunity to ask questions and also share their favorite briefs.
- 11:45 – 1:00** **LUNCH ON YOUR OWN**
- 1:00 – 2:30** **Third Session: 20 Questions – Court Reporter Edition**
Panel Members: Judge John Lee, Jr., Debbie Villien, Karen Tyler, Don Scott, VRLA Board Members
Panel members will share on-the-job experiences with the group; how to handle unusual circumstances that arise. Attendees are encouraged to come with questions and real-life situations you've experienced to share. Here's your opportunity to ask the questions you've always wanted to ask but were afraid to ask or didn't know who to ask.
- 2:30 – 2:45** **Afternoon Break**
- 2:45 – 4:15** **Fourth Session: Don's Bag of Tricks – What's in your travel bag for reporting??**
Speaker: Don Scott, NVRA President-Elect
Think you're prepared? Got everything you need? Ready to handle whatever comes up on the job? This session will cover how to be a well-prepared reporter on the job to ensure you have everything you'll need to report as accurately and efficiently as possible.

Total Seminar Credits: CSR = 12 credits NCRA = .6 credits NVRA = 6 credits

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NATCHITOCHEES CE SEMINAR REGISTRATION FORM

SEMINAR DATE: SEPTEMBER 15, 2018

SEMINAR LOCATION: Natchitoches Events Center, 750 Second St., Natchitoches, LA 71457

PLEASE FILL THIS FORM OUT COMPLETELY TO ENSURE REGISTRATION

Name: _____

Firm/Workplace Name: _____

Address: _____ City/State/ZIP: _____

Phone: _____ Email: _____

Reporter Type: (circle one) Freelance Official/Deputy Official Captioner CART Student
Reporter Method: (circle one) Machine Voice Digital/Electronic Shorthand Other _____

Sessions Attending (check): Ethics Only (2hrs) _____

Ethics + Voice/Digital/Other (full day) _____ Ethics + Machine(full day) _____

(Important: Fill in license number for each certification you are seeking credit for)

CCR Number: _____ CDR Number: _____

NVRA Number: _____ NCRA Number: _____

Other State Certifications: State _____ Number _____

SEMINAR FEE:

*VRLA Members: \$110 Non-VRLA Members: \$200 Students/Associate Members: \$50

*VRLA Members – Ethics Only: \$80 non-VRLA Members – Ethics Only \$100

(*VRLA Member rate applicable to reporters in good standing or whose dues were paid by 4-30-18.)

Registration Deadline: September 5, 2018. No On-Site Registration. No Refunds.

Please direct any seminar/membership questions to Treasurer@VRLAOnline.org

Make checks payable to & return this form to: **VRLA, P. O. Box 40062, Baton Rouge, LA 70835**
(Your cancelled check is your receipt and confirmation.)

Register Online at www.VRLAONLINE.ORG using the PayPal option and receive an email confirmation of your registration.

Download additional Registration forms from our Website under the Seminar tab.